

# Reynoldsburg High School College Planning Guide



## *Charting your course....*

- Step 1      Prepare for College*  
*\*Classes that Challenge*  
*\*Take ACT and/or SAT*  
*\*Consider College Characteristics*
- Step 2      List, Compare & Visit Colleges*
- Step 3      Apply*
- Step 4      Develop Financial Aid Plan*
- Step 5      Review and Finalize Plans*

## National Test Dates

Use the Reynoldsburg High School Code 364-380

### ACT 2010-2011

Apply online at [www.actstudent.org](http://www.actstudent.org) or registration packets are available in the Guidance Office. COST: \$33.00 (ACT) or \$48.00 (ACT Plus writing). Phone: 319-337-1270

<b>TEST DATE</b>	<b>REGULAR REGISTRATION POSTMARK DEADLINE (regular fee)</b>	<b>LATE REGISTRATION POSTMARK DEADLINE (additional fee required)</b>
October 23, 2010	September 17, 2010	Sept. 18 – Oct. 1, 2010
December 11, 2010	November 5, 2010	November 6 – 19, 2010
February 12, 2011	January 7, 2011	January 8 – 21, 2011
April 9, 2011	March 4, 2011	March 5 – 18, 2011
June 11, 2011	May 6, 2011	May 7 – 20, 2011

\*\*\*Refer to [www.actstudent.org](http://www.actstudent.org) for exact details and costs

### SAT 2010-2011

Apply online at [www.collegeboard.com](http://www.collegeboard.com); registration packets are available in the Guidance Office. Phone: 609-771-7600  
SATI: \$47.00  
SATII: \$21.00 + variable amount (depending on number of tests taken)

<b>TEST DATE</b>	<b>REGULAR REGISTRATION POSTMARK DEADLINE (regular fee)</b>	<b>LATE REGISTRATION POSTMARK DEADLINE (additional fee required)</b>
<b>November 6, 2010</b>	<b>October 8, 2010</b>	<b>Oct. 9 – 22, 2010</b>
<b>December 4, 2010</b>	<b>November 5, 2010</b>	<b>Nov. 6 – Nov. 19, 2010</b>
<b>January 22, 2011</b>	<b>December 23, 2010</b>	<b>Dec. 24 – Jan. 7, 2011</b>
<b>March 12, 2011</b>	<b>February 11, 2011</b>	<b>Feb. 12 - 25, 2011</b>
<b>May 7, 2011</b>	<b>April 8, 2011</b>	<b>Apr. 9 – 22, 2011</b>
<b>June 4, 2011</b>	<b>May 6, 2011</b>	<b>May 7 – 20, 2011</b>

\*\*\*Refer to [www.collegeboard.com](http://www.collegeboard.com) for exact SAT details and costs.

# IMPORTANT SENIOR INFORMATION:



## FOR PARENTS

From the Reynoldsburg High School Guidance Department

<b>Counselors:</b>	Donna Miracle (dmiracle@reyn.org) B-G	501-4013
	Amy Gengo (agengo@reyn.org) H-L, eSTEM, Trailblazers	501-4015
	Amy Cox (amycox@reyn.org) A, M-Sc	501-4012
	Tim Latta (tlatta@reyn.org) Sd-Z, Career Center	501-4069

**Guidance Secretary:** Sharon Bartlett (sbartlett@reyn.org) 501-4039

**Senior Administrator:** Tom Lanier (tlanier@reyn.org) 501-4088

Denise Lutz ([dlutz@reyn.org](mailto:dlutz@reyn.org)) 501-4030

**Trailblazer Senior Administrator:** Tom Lanier (tlanier@reyn.org) 501-4088

**Senior Class Advisor:** Tara Rahm (trahm@reyn.org) 778-3054

- ◆ **GRADUATION : Tuesday May 31, 2011 at 7:00PM at the Schottenstein Center at Ohio State University (fee for parking)**
- ◆ **Mandatory Graduation Practice, Tues. May 31 @7:30 am in the Field House**
- ◆ **Senior Academic Awards Ceremony: Thursday May 26, 2011 – 7:00pm RHS Auditorium**
- ◆ **Last Academic day of classes for Seniors: Friday, May 20, 2011**
- ◆ **Senior Exams: Monday, May 23 – Tuesday, May 24, 2011**

◆ **Financial Aid Night: Tuesday, January 25, 2011, 7-8:15 pm** in the RHS Auditorium. The main focus will be the FAFSA Form. The FAFSA form is used by most colleges and universities to determine a student's financial aid package. FAFSA's for the 2011-2012 school year can be submitted after January 1, 2011 using 2010 Income Tax Data. Pay close attention to FAFSA deadlines at individual schools because the dates vary. See other side of this page for the website.

- ◆ **Tom List @ Balfour (614) 861-5478 or [tom.list@balfour-rep.com](mailto:tom.list@balfour-rep.com)**  
**Caps, gowns & announcements....information to come! Please check the senior bulletin board for updates or see Mrs. Rahm.**

**Ms. Maureen Salter:** Yearbook Advisor 501-5372

- ◆ Yearbooks for 2010-2011 can be ordered for approximately \$70.00. Order forms will be passed out in homerooms sometime this fall.
- ◆ **Life Touch (327-0077)** is the company that photographs each graduate receiving his/her diploma. These packages start at about \$19.00. This company also provides the seniors with the Panoramic Group Senior Class Photo beginning at about \$13.00. Other items are also available.
- ◆ **TRANSCRIPT REQUESTS:** Transcripts Request Forms can be picked up in the guidance office or downloaded from <http://reynoldsburg.schoolnet.com/outreach/rhs/new/> Then click on Transcript Request Form and print. Each official transcript that a student wants sent must include a separate Transcript Request Form along with a **STAMPED** business size envelope addressed to where the transcript is to be sent. Transcript Request Forms, along with the college/scholarship application and any other parts of the application **MUST** be personally handed to your guidance counselor or Mrs. Bartlett.

## Helpful Websites From Your Counselor

	Career Exploration	College Search/Information	Scholarships	Financial Aid	ACT Testing	SAT Testing	Athletics
Ohio Career Information <a href="http://www.ocis.org">www.ocis.org</a> Username: Reynoldsb Password: ohiocis03	X	X	X				
<a href="http://www.petersons.com">www.petersons.com</a>		X			X	X	
<a href="http://www.cappex.com">www.cappex.com</a>		X	X				
<a href="http://www.Fastweb.com">www.Fastweb.com</a>			X				
Ohio Board of Regents <a href="http://www.regents.ohio.gov/colleges_universities.php">www.regents.ohio.gov/colleges_universities.php</a>		X					
<a href="http://www.mapping-your-future.org">www.mapping-your-future.org</a>	X		X	X			
<a href="http://www.finaid.org">www.finaid.org</a>			X	X			
<a href="http://www.salliemae.com">www.salliemae.com</a>			X	X			
<a href="http://www.studentloanfunding.com">www.studentloanfunding.com</a>			X	X			
<a href="http://www.act.org">www.act.org</a>					X		
<a href="http://www.collegeboard.com">www.collegeboard.com</a>						X	
FAFSA (Free Application for Federal Student Aid) <a href="http://www.fafsa.ed.gov">www.fafsa.ed.gov</a>				X			
<a href="http://www.blackexcel.org">www.blackexcel.org</a> (minority)			X				
NCAA Clearinghouse Eligibility Center <a href="http://www.ncaa.org">www.ncaa.org</a> Click on Academiccs & Athletics Then click on Eligibility & Recruiting							X

Other:

Common Applications for 340+ colleges and universities:

[www.commonapp.org](http://www.commonapp.org)

Guide to Ohio's Public Universities:

[www.opuac.org/pdf/thinkpublic.pdf](http://www.opuac.org/pdf/thinkpublic.pdf)

Guide to Ohio's Private Universities:

[www.aicuo.edu/ResourcesAndResearch.html](http://www.aicuo.edu/ResourcesAndResearch.html)

Guide to Ohio's Two Year Colleges:

[www.ohiocc.org/pdf/ADPschools05web.pdf](http://www.ohiocc.org/pdf/ADPschools05web.pdf)

# STEPS TO FOLLOW AT RHS FOR THE COLLEGE APPLICATION PROCESS

The Reynoldsburg High School code number is 364-380

## 1. GET AN APPLICATION

APPLICATIONS CAN BE SUBMITTED TO COLLEGES IN 2 WAYS:

**PAPER APPLICATION:** Pick up application in the RHS guidance office or request one through the individual college (phone/mail/internet).

**ONLINE APPLICATION:** Locate the college's website (typically ends in .edu) and find the link to admissions. Complete the online application as directed.

## 2. COMPLETE THE APPLICATION

Start completing your application(s) early. RHS counselors suggest before WINTER BREAK as a target date for submitting your application(s). However, make sure that you follow the specific deadlines for each school.

TIPS FOR COMPLETING COLLEGE APPLICATIONS:

For PAPER Applications:

- A. Read the entire application thoroughly for instructions and deadlines. Follow ALL directions.
- B. Complete application neatly, using BLACK ink.
- C. Proofread carefully. Spelling errors are unacceptable!
- D. Be sure to answer all questions and fill in all blanks (if you don't understand a question, be sure to ask).
- E. Make a copy of all application materials for your records.

For ONLINE Applications:

- A. Read the entire application thoroughly for instructions and deadlines. Follow ALL directions.
- B. As you complete the application, proofread carefully. Spelling errors are unacceptable!
- C. Be sure to answer all questions and fill in all blanks (if you don't understand a question, be sure to ask).
- D. Print out a copy of the application for your records.
- E. Make sure that you print out any additional pages that must be filled out by a counselor and/or recommenders. Many online applications also require that you print out a "Signature Page" that you must sign and send in with your transcript (transcripts must come from the guidance office).

### Other Important Considerations about College Applications:

- \* Personal Statements and Essays (Just when required): These should be thoughtful, well written, and express something unique to set you apart from other applicants.
- \* Applications can include any or all of the following components:
  1. Application;
  2. Counselor Completion Form;
  3. Other Recommendations;
  4. Essays;
  5. Personal Statement;
  6. NCAA Forms;
  7. Financial Aid Forms;
  8. Scholarship Forms;
  9. Secondary School Report;
  10. Mid-Year Grade Report
- \* Make Sure You Have Submitted ALL the Requested Materials!

### 3. **SUBMITTING APPLICATION MATERIALS TO RHS GUIDANCE FOR MAILING**

COLLEGE APPLICATION MATERIALS should be brought to the Guidance Office with all the completed pages together, (ready for mailing) to prevent potential loss of materials (remember colleges are receiving thousands of applications and prefer to receive a complete package from students).

#### TO ENSURE YOUR APPLICATION IS POSTMARKED BY THE DEADLINE:

1. Allow a minimum of 5 SCHOOL DAYS for transcript only.
2. Allow a minimum of 10 SCHOOL DAYS if a secondary school report or counselor recommendation form is needed.
3. If you need a written recommendation from a teacher, counselor, or other community member please ask 10 days in advance of the deadline.
4. In addition to application materials, you MUST bring in a completed "TRANSCRIPT REQUEST FORM".  
\*\* A "Transcript Request Form" is needed for EACH transcript that is sent out, whether for applications, scholarships, etc.
5. A CHECK OR MONEY ORDER for the application fee payment needs to be brought in with these other materials, unless the fee has been previously paid or waived.
6. Students must provide an ADDRESSED STAMPED ENVELOPE with adequate postage for the application packet. The envelope needs to be addressed to the college admissions address provided and use the Reynoldsburg High School address as the **return address**:  
Reynoldsburg High School  
6699 E. Livingston Avenue  
Reynoldsburg, OH 43068

## NCAA ELIGIBILITY NOTICE!

The NCAA has established a central clearinghouse to determine initial eligibility for divisions I & II student athletes. Here is important information you need to know in order to participate in division I or II athletics.

- **STUDENT ATHLETE MUST BE SURE TO INDICATE CODE #9999 ON ACT/SAT FOR SCORE RELEASE** (When registering to take the ACT/SAT, you should indicate code #9999 as one of the institutional codes to receive their scores. This will automatically send your official score to the clearinghouse)

### NCAA Initial-Eligibility Clearinghouse

The NCAA Initial-Eligibility Clearinghouse, located in Iowa City, Iowa, is the organization that handles **ALL** inquiries regarding an individual's initial eligibility status. The Clearinghouse operates a separate Web site at <https://web1.ncaa.org/eligibilitycenter> which maintains and processes all of the initial-eligibility certifications.

#### To register with the Clearinghouse:

Fill out or download the online form at [https://web1.ncaa.org/eligibilitycenter\\_publications\\_hotline\\_at\\_800/638-3731](https://web1.ncaa.org/eligibilitycenter_publications_hotline_at_800/638-3731) and ask for a free copy of the "Guide for the College-Bound Student-Athlete" which contains the registration forms and a Clearinghouse brochure.

#### For a list of approved core courses offered by your high-school

Visit the Initial-Eligibility Clearinghouse Web Site.

#### For Information on your Clearinghouse status

For questions about whether your transcript, student release form, etc., were received, or about when you will be cleared, call the clearinghouse customer service line at 877/262-1492. Hours of operation are 8 a.m. to 5 p.m. Central time, Monday through Friday. (You will need your Personal Identification Number {PIN} and Social Security number).

#### Contacting the Clearinghouse

If you've misplaced your PIN or need other information, contact the Clearinghouse at:

**Customer Service:** 877/262-1492 (toll free in the USA) or 319/337-1492

**Fax:** 319/337-1556

#### Mail:

NCAA Eligibility Center  
Certification Processing  
P.O. Box 7136  
Indianapolis, Indiana 46207-7136

**Office Hours: 8a.m. to 6 p.m. Central time, Monday through Friday**

# Financial Aid-Step By Step

1. Register for scholarships to be e-mailed/generate a scholarship list
  - a. [www.fastweb.com](http://www.fastweb.com)
  - b. [www.finaid.org](http://www.finaid.org)
  - c. [www.scholarship.com](http://www.scholarship.com)
  - d. [www.college-scholarship.com](http://www.college-scholarship.com)
  - e. <http://www.ocis.org>  
username: Reynoldsb      password: ohioicis03      (click on financial aid sort)
2. Check for college specific scholarships to when you apply to colleges.
3. All students should go to the FAFSA website ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) and click on “pin” to request a pin number for each student and parent in preparation to fill out the Free Application for Federal Student Aid form (This form is required for all need based scholarships at any college).
4. Attend the financial aid workshop:  
Tuesday, January 25, 2011 at 7pm in the RHS Auditorium
5. Watch for local Reynoldsburg scholarships to be advertised in the spring.
6. Meet with the financial aid office once you are accepted to a college to put together a financial aid package which can include grants, scholarships, work-study programs, parent loans and student loans.

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## COLLEGE GOAL SUNDAY

Sunday, February 13, 2011

@ 2:00 PM

Franklin County Locations:

Devry University

The Ohio State University at Godman Guild

Westerville North High School

[www.ohiocollegegoalsunday.org](http://www.ohiocollegegoalsunday.org)



## Scholarship Scams Tip Sheet

### 10 Scam Warning Signs

Knowing the warning signs can keep you from being a scholarship scam victim.

**1. Fees:** You shouldn't have to pay to search for or apply for scholarships. Check out the *free* scholarship search at [www.fastweb.com](http://www.fastweb.com).

**2. Credit card or bank account information needed:** You should never have to give credit card or bank account information to award providers.

**3. Scholarship guarantee:** No one can guarantee that you'll win a scholarship because no one can control scholarship judges' decisions. Also, be wary of "high success rates" - they usually do not refer to actual award winners.

**4. No work involved:** You can't avoid putting in time to fill out a scholarship application.

**5. No contact information:** Legitimate sponsors should provide contact information upon request. If the sponsor does not supply a valid e-mail address, phone number and mailing address (not a PO box) upon request, that could be the sign of a scam.

**6. Unsolicited scholarships:** If you are called to receive an award for which you never applied, be alert - it's most likely a scam.

**7. Pressure tactics:** Don't allow yourself to be pressured into applying for a scholarship, especially if the sponsor is asking for money up front.

**8. Claims of "exclusive" scholarships:** Sponsors don't make their scholarships available through only one service.

**9. Sponsor goes out of their way to sound "official":** Scammers sometimes use official-sounding words like "national," "education" or "federal" or they display an official-looking seal to fool you into thinking they are legit. Check with your school if you question a scholarship provider's legitimacy.

**10. Your questions aren't answered directly:** If you can't get a straight answer from a sponsor regarding their application, what will be done with your information or other questions, proceed with caution.

### Suspect a Scam?

If you think you may be dealing with a scammer, follow the directions below:

1. Save all forms you receive from the suspect company. Keep copies of written details about the offer and any correspondence, e-mails or other paperwork. Make sure all materials are dated.

2. Take notes during any seminar or phone conversations. Record the date, time, phone number and the person's name with whom you spoke. Also include a detailed account of your conversation.

3. Report the suspected scammer to any of the following organizations:

#### Federal Trade Commission (FTC)

Fill out an online complaint form or call toll-free:  
Ph: 877-FTC-HELP (1-877-382-4357)  
Web: [www.ftc.gov/scholarshipscams](http://www.ftc.gov/scholarshipscams)

#### National Fraud Information Center (NFIC)

Fill out an online complaint form or call toll-free:  
Ph: 800-876-7060  
Web: [www.fraud.org](http://www.fraud.org)

#### Better Business Bureau (BBB)

Be sure to have the address of the company about whom you are filing the complaint.  
Ph: 703-276-0100  
Web: [www.bbb.org](http://www.bbb.org)

#### United States Postal Inspection Service (USPIS)

Ph: 800-654-8896  
Web: [www.usps.gov/postalinspectors/fraud/welcome.htm](http://www.usps.gov/postalinspectors/fraud/welcome.htm)

### FastTip:

Remember that applying for financial aid should never cost more than a postage stamp!

**Free Scholarship Search:  
Over \$1 billion in awards  
[www.fastweb.com](http://www.fastweb.com)**