

Dear Seniors,

Welcome back! I hope you had a wonderful summer and will have an outstanding senior year!

### **Senior Pictures:**

Many of you will be getting your senior pictures professionally taken and submitting them to yearbook. The goal is to achieve a unified appearance of all senior pictures in the yearbook. Please follow these guidelines:

- Pose must be a shoulder-up shot. No full body shots— your head will appear too tiny to see.
- Seniors may wear whatever they would like, but clothing must be school appropriate.
- No props (animals, hats, sunglasses, cars, sport equipment, weapons, or additional people in the photo).
- Backgrounds (trees, rocks, columns, etc.) should not block the view of the student. Neutral backgrounds look best.
- No texture, name stamping, embossing, or date stamp.
- Photo must be vertical. No horizontal photos.
- Photos can be submitted in digital format or in hard copy. Digital photos are submitted by emailing [msalter@reyn.org](mailto:msalter@reyn.org). All photos must be 300 dpi in resolution and saved as a JPG file. Photo files must be named with the senior's legal last name and then the legal first name (ex: Smith,William.jpg). Photos that are not submitting electronically can be HANDED to Mrs. Salter (room 412). No photos will be returned to the student.

### **Senior photos are due by March 7th, 2011.**

If you do not turn in a senior photograph by March 7th, your ID photo will be used for the yearbook. If you do not get your ID photo taken, you will not be in the yearbook.

The yearbook staff reserves the right to exclude any senior photograph that does not follow the above guidelines.

Lifetouch and TOPPhotos (614-868-9413, [tparis@topphotos.org](mailto:tparis@topphotos.org)) provide quality senior photos at a reasonable price.

### **Ordering Yearbook:**

When ordering your senior yearbook, you may consider adding the “ship-to-home” option. This means that when the yearbooks come in, the publisher will send the book directly to your house instead of you picking it up at the school.

The deadline for ordering the 2010-2011 yearbook is in early April. **We will not be ordering any extra yearbooks. If you miss the deadline, you will not receive a yearbook.**

Remember, to order your yearbook, visit [www.smart-pay.com](http://www.smart-pay.com), call 1-800-853-1337, or send back the order form you were sent in the mail.

Sincerely,  
The Reynoldsburg Yearbook Staff

**Questions? Feel free to e-mail the Yearbook Advisor, Mrs. Salter at [msalter@reyn.org](mailto:msalter@reyn.org) or Editor-in-Chief, Kellie Yung at [kyung1668@hotmail.com](mailto:kyung1668@hotmail.com).**