**Reynoldsburg City Schools**

**Organizational Meeting**

**Thursday, January 6, 2022, 5:30 p.m.**

**1. Opening Items**

* 1. **Call to Order (p) REF: 1.6.22**

President Pro-tem Debbie Dunlap called the meeting to order.

* 1. **Oath of Office of New and/or Re-elected Board Members (p) REF: 1.6.22**
* Angela Abram
* Amanda Young
* Julie Towns

**1.03 Roll Call (p) REF: 1.6.22**

The following members were present: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap

**1.04 Pledge of Allegiance (p) REF: 1.6.22**

The Board recited the Pledge of Allegiance.

**2. Election of President**

**Motion to appoint Debbie Dunlap Board President.**

Motion by Neal Whitman, second by Angela Abram

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

Board President: Debbie Dunlap

**The Board President assumes the duties of the chair.**

**3. Election of Vice-President**

**Motion to appoint Angela Abram Board Vice-President.**

Motion by Debbie Dunlap, second by Neal Whitman

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**3.01 Election of Board Vice-President (a) REF: 1.6.22**

Board Vice-President: Angela Abram

**4. Approval of Agenda**

**Motion to approve the January 6, 2022 Organizational Meeting Agenda.**

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**4.01 Approval of Agenda (a) REF: 1.6.22**

Be it resolved, in accordance with the Superintendent's recommendation, to approve the January 6, 2022 Organizational Meeting agenda as presented.

**5. Set Dates and Times of the Regular Board of Education Meetings**

**Motion to set dates and times of the Regular Board of Education Meetings.**

Motion by Debbie Dunlap, second by Neal Whitman

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**5.01 Set Dates and Times of the Regular Board of Education Meetings (a) REF: 1.6.22**

WHEREAS, R.C. 3313.15 provides that, at the time of the Organizational Meeting, each Board of Education shall fix the time of holding its regular meetings, and  
  
WHEREAS, R.C. 3313.22 further provides that these regular meetings shall be held at least once every two months, now therefore,  
  
BE IT RESOLVED, (unless otherwise noted) that the regular meetings of the Reynoldsburg Board of Education will be held on the third Tuesday of each month at 6:30 p.m., with said meetings being held at the Reynoldsburg City Council Chambers, 7232 E. Main Street, Reynoldsburg, Ohio, as follows:

|  |  |
| --- | --- |
| January 18, 2022 | July 19, 2022 |
| February 15, 2022 | August 16, 2022 |
| March 15, 2022 | September 20, 2022 |
| April 19, 2022 | October 18, 2022 |
| May 17, 2022 | November 15, 2022 |
| June 21, 2022 | December 13, 2022 |

BE IT FURTHER RESOLVED, that the Treasurer is directed to give the proper notice of this schedule to the media.

**6. Roberts' Rules of Order**

**Motion to approve the Roberts’ Rules of Order as the accepted authority in conducting Board meetings.**

Motion by Angela Abram, second by Amanda Young

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**6.01 Roberts' Rules of Order (a) REF: 1.6.22**

WHEREAS, it is imperative that meetings of the Board of Education be conducted in an orderly manner while insuring that each member has every opportunity to be involved in discussions and actions, now therefore,  
  
BE IT RESOLVED, that Roberts’ Rules of Order, in its most recent and current edition, be established as the accepted authority when questions regarding procedure arise except as otherwise stated by the by-laws adopted by the Reynoldsburg City School District.

**7. Establish Committees**

**Motion to approve the following standing committees and to authorize the Board President to assign members to the committees.**

Motion by Angela Abram, second by Julie Towns

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**7.01 Establish Committees (a) REF: 1.6.22**

WHEREAS, committee assignments and composition are governed by Ohio law, and  
  
WHEREAS, the Board President may appoint members to committees and assignments respectively.

BE IT RESOLVED, to approve the following committees and to authorize the Board President to make assignments to the committees:

|  |  |
| --- | --- |
| **Board Committee** |  |
| Finance/Audit Committee | Debbie Dunlap, Amanda Young |
| Policy Committee | Debbie Dunlap, Neal Whitman |
| Building & Grounds Committee | Angela Abram, Neal Whitman |
| School Business Advisory Committee | Angela Abram, Amanda Young |
| Calendar Committee | Julie Towns, Amanda Young |
| Outcomes Coordination Committee | Julie Towns, Neal Whitman |
| Interscholastic Athletic Board of Control | Debbie Dunlap, Amanda Young |
| Personnel Committee | Julie Towns, Neal Whitman |
| Safety Committee | Debbie Dunlap, Julie Towns |
|  |  |
| **Outside Committees** |  |
| City Liaison | Angela Abram |
| Legislative Liaison | Angela Abram |

**8. Establish Board Service Fund**

**Motion to establish a Board Service Fund in the amount of $10,000.**

Motion by Angela Abram, second by Neal Whitman

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**8.01 Establish Board Service Fund (a) REF: 1.6.22**

WHEREAS Ohio statues provide for setting aside from the general fund a sum not to exceed $2.00 for each child enrolled, or $20,000, whichever is greater, such sum of money to be known as the "service fund" to be used only in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives, or in paying the expenses of members- elect of such boards of education actually incurred in training and orientation to the performance of their

duties from the date of election to the date of administration of the oath of office.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3315.15, the board hereby appropriated for the purpose of said service fund the amount as set forth herein: $10,000.

AND BE IT FINALLY RESOLVED under the provisions of ORC 5705.40, that any unspent unencumbered balance in the service fund at the end of the current fiscal year shall revert to the (general fund) and shall be subject to appropriations for the next fiscal year.

**9. Authorize the Treasurer to Conduct Regular Financial Matters**

**Motion to authorize the Treasurer to Conduct Regular Financial Matters.**

Motion by Neal Whitman, second by Angela Abram

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**9.01 Authorize the Treasurer to Conduct Regular Financial Matters (a) REF: 1.6.22**

WHEREAS, R.C. 3313.31 identifies the Treasurer as responsible for the performance of all duties relating to monies, and  
  
WHEREAS, the Board of Education desires that these duties be performed in a timely manner, now therefore,  
  
BE IT RESOLVED, that the Treasurer is hereby authorized to perform the following duties:

|  |  |
| --- | --- |
| A. | Invest the funds of this school district in accordance with the requirements of the Ohio Revised Code and Board Policy. |
| B. | Provide payments to employees for salaries and expenses, and to suppliers for goods and services, within the appropriations established by the Board of Education. |
| C. | Provide payments to contractors in the amount approved by the Board and through the Superintendent of Schools or his designated representative. |
| D. | To perform such other duties as are required or authorized by law. |
| E. | Secure tax settlement advances from the County Auditor when funds are available and payable to the District. |

**10. Authorize the Director of Operations and Services/Business Manager to Enter into and Execute Contracts**

**Motion to authorize the Director of Operations/Services/Business Manager to Enter into and Execute Contracts.**

Motion by Julie Towns, second by Amanda Young

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**10.01** **Authorize the Director of Operations/Services/Business Manager to Enter into and Execute Contracts (a) REF: 1.6.22**

BE IT RESOLVED, that the Director of Operations and Services/Business Manager hereby be authorized to enter into and execute all contracts necessary in carrying out the business of the District. The Executive Director of Operations and Services/Business Manager is authorized to execute all contracts up to the amount of $50,000.  Contracts beyond $50,000 are subject to Board approval.

**11. Authorize the Superintendent to Hire Staff and Accept Resignations on Behalf of the Board.**

**Motion to authorize the Superintendent to Hire Staff and Accept Resignations on Behalf of the Board.**

Motion by Neal Whitman, second by Julie Towns

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**11.01 Authorize the Superintendent to Hire Staff and Accept Resignations on Behalf of the Board. (a) REF: 1.6.22**

BE IT RESOLVED, to approve the motion as follows:

1.  To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

2.  Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

3. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

4. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

**12. Authorize the Superintendent/Superintendent Designee to Approve Grants**

**Motion to authorize the Superintendent/Superintendent Designee to Approve Grants.**

Motion by Angela Abram, second by Neal Whitman

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**12.01 Authorize the Superintendent/Superintendent Designee to Approve Grants (a) REF: 1.6.22**

Resolution to authorize the Superintendent and/or Superintendent's designee to represent the district for purposes of federal, state and local grants, which include Title I, Special Education IDEA-B, Title II-A, Title III, Title IV, 21st Century, Early Childhood Entitlement, and other grants as deemed appropriate.

**13. Approve Firms to Provide Legal Services**

**Motion to approve the following firms/entities to provide legal services to the District as needed.**

Motion by Angela Abram, second by Amanda Young

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**13.01 Approve Firms to Provide Legal Services (a) REF: 1.6.22**

BE IT RESOLVED, to approve the following firms to provide legal services on an as needed basis:

1. Brickler & Eckler
2. Onda, LaBuhn, Rankin & Boggs Co., LPA
3. Pepple & Waggoner, LTD
4. Ennis Britton, LPA
5. Reynoldsburg City Attorney
6. Walter Haverfield

**14. Approve Membership in The Ohio School Boards Association**

**Motion to approve Membership in the Ohio School Boards Association.**

Motion by Julie Towns, second by Amanda Young

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**14.01 Approve Membership in the Ohio School Boards Association (a) REF: 1.6.22**

WHEREAS, R.C. 3313.87 entitles a Board of Education to join a school board’s association by a majority vote of its members and grant the authority to appropriate from its general fund an amount sufficient to pay the annual dues within prescribed limits, and  
  
WHEREAS, the experience of past Boards of Education has proved the value of membership into the Ohio School Boards Association for in-service and growth of Board Members, now therefore.  
  
BE IT RESOLVED, that the Treasurer be authorized to continue the membership of the Board of Education in the Ohio School Boards Association.

**15. Public Records Training**

**Motion to appoint the Treasurer as the designee to attend the certified public records training on behalf of the Board.**

Motion by Neal Whitman, second by Julie Towns

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**15.01 Public Records Training (a) REF: 1.6.22**

WHEREAS, Board members or their designee are required to attend a certified public records training, per HB9, once per term of office.

WHEREAS, the Board may appoint a designee to attend the training on their behalf.

BE IT RESOLVED, that the Treasurer be appointed as the designee to attend the training on behalf of the Board.

**16. Adjournment**

**Motion to adjourn.**

Motion by Angela Abram, second by Julie Towns

Final Resolution: Motion carries.

Yea: Angela Abram, Julie Towns, Neal Whitman, Amanda Young, Debbie Dunlap.

**16.01 Adjournment (a) REF: 1.6.22**

The meeting was adjourned. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer