**Reynoldsburg City Schools**

**Organizational Meeting**

**Central Office**

**Tuesday, January 10, 2017, 6:30 p.m.**

**1. Opening Items**

The Reynoldsburg City School District Board of Education held its Organizational Meeting on January 10. 2017. The meeting was held at the Central Office, 7244 East Main Street.

**1.01 Call to Order REF: 01.10.17**

Past president Joe Begeny called the meeting to order.

**1.02 Roll Call REF: 01.10.17**

The following Board members were present: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**1.03 Pledge of Allegiance REF: 01.10.17**

The Pledge of Allegiance was led by Waggoner Road Middle School students Kailin and Andrew Barford.

**2. Election of President**

**2.01 Election of Board President (a) REF: 01.10.17**

Joe Begeny was nominated for President. There were no other nominations.

The vote was as follows:

Yea: Joe Begeny, Debbie Dunlap, Rob Truex, Neal Whitman

Nay: Elaine Tornero

Board President: Joe Begeny

**3. Election of Vice-President**

**3.01 Election of Board Vice-President (a) REF: 01.10.17**

Rob Truex was nominated for Vice-President. There were no other nominations.

The vote was as follows:

Yea: Joe Begeny, Debbie Dunlap, Rob Truex, Neal Whitman

Nay: Elaine Tornero

Board Vice-President: Rob Truex

**4. Approval of Agenda**

**Motion to approve the January 10, 2017 Organizational Meeting Agenda.**

Motion by Rob Truex, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**4.01 Approval of Agenda (a) REF: 01.10.17**

Be it resolved, in accordance with the Treasurer's recommendation, to approve the January 10, 2017 Organizational Meeting Agenda as presented.

**5. Set Dates and Times of the Regular Board of Education Meetings**

**Motion to approve the Dates and Times of the 2017 Regular Board of Education Meetings.**

Motion by Debbie Dunlap, second by Elaine Tornero

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**5.01 Dates and Times of the Regular Board of Education Meetings (a) REF: 01.10.17**

WHEREAS, R.C. 3313.15 provides that, at the time of the Organizational Meeting, each Board of Education shall fix the time of holding its regular meetings, and  
  
WHEREAS, R.C. 3313.22 further provides that these regular meetings shall be held at least once every two months, now therefore,  
  
BE IT RESOLVED, (unless otherwise noted) that the regular meetings of the Reynoldsburg Board of Education will be held on the third Tuesday of each month at 6:30 p.m., with said meetings being held at the Reynoldsburg City Council Chambers, 7232 E. Main Street, Reynoldsburg, Ohio, as follows:

|  |  |
| --- | --- |
| January 10, 2017- Central Office \* | July 18, 2017 |
| February 14, 2017 \* | August 15, 2017 |
| March 14, 2017 \* | September 19, 2017 |
| April 18, 2017 | October 17, 2017 |
| May 16, 2017 | November 21, 2017 |
| June 20, 2017 | December 19, 2017 |

\*Note: January 10th, February 14th, and March 14th are the second Tuesday of the month.

BE IT FURTHER RESOLVED, that the Treasurer is directed to give the proper notice of this schedule to the media.

**6. Roberts' Rules of Order**

**Motion to establish Roberts’ Rules of Order as the accepted authority in conducting board meetings.**

Motion by Neal Whitman, second by Rob Truex

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**6.01 Roberts' Rules of Order (a) REF: 01.10.17**

WHEREAS, it is imperative that meetings of the Board of Education be conducted in an orderly manner while ensuring that each member has every opportunity to be involved in discussions and actions, now therefore,  
  
BE IT RESOLVED, that Roberts’ Rules of Order, in its most recent and current edition, be established as the accepted authority when questions regarding procedure arise.

**7. Establish Committees**

**Motion to approve the following standing committees and to authorize the Board President to assign members to the committees.**

Motion by Debbie Dunlap, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Rob Truex, Neal Whitman

Nay: Elaine Tornero

**7.01 Establish Committees (a) REF: 01.10.17**

WHEREAS, committee assignments and composition are governed by Ohio law, and  
  
WHEREAS, the Board President may appoint members to committees and assignments respectively.

BE IT RESOLVED, to approve the following committees and to authorize the Board President to appoint members to said committees:

|  |  |
| --- | --- |
| **Committee Assignments 2017** | **Appointed Board Member** |
| Finance/Audit Committee | Joe Begeny and Elaine Tornero |
| Policy Committee | Joe Begeny and Rob Truex |
| Building & Grounds Committee | Debbie Dunlap and Rob Truex |
| School Business Advisory Committee | Neal Whitman and Elaine Tornero |
| Calendar Committee | Elaine Tornero and Rob Truex |
| Outcomes Coordination Committee | Joe Begeny and Neal Whitman |
| Interscholastic Athletic Board of Control | Joe Begeny and Neal Whitman |
| Personnel Commitee | Debbie Dunlap and Rob Truex |
| Safety Committee | Debbie Dunlap and Elaine Tornero |

|  |  |
| --- | --- |
| **Board Appointees to Outside Committees** |  |
| City Liaison | Debbie Dunlap |

**8. Appoint Member to the Eastland-Fairfield Career and Technical Schools Board**

**Motion to appoint Debbie Dunlap to the Eastland-Fairfield Career and Technical Schools Board.**

Motion by Rob Truex, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**8.01 Appoint Member to the Eastland-Fairfield Career and Technical Schools Board (a) REF: 1.10.17**

BE IT RESOLVED, to appoint Debbie Dunlap to serve on the Eastland-Fairfield Career and Technical Schools Board of Education for the period 1/1/2017 through 12/31/2019.

**9. Establish Board Service Fund**

Motion by Elaine Tornero, second by Rob Truex to establish a Board Service Fund in the amount of $20,000. Upon discussion, Neal Whitman made a motion and Debbie Dunlap made a second, to amend the motion to establish the Board Service Fund at $8,000.

The vote to amend the motion was as follows:

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

Final Resolution: Amendment to the motion carries.

**Motion to establish a Board Service Fund in the amount of $8,000.**

Motion by Elaine Tornero, second by Rob Truex

Final Resolution: Motion (as amended) Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**9.01 Establish Board Service Fund (a) REF: 01.10.17**

WHEREAS Ohio statues provide for setting aside from the general fund a sum not to exceed $2.00 for each child enrolled, or $20,000, whichever is greater, such sum of money to be known as the "service fund" to be used only in paying the expenses of members of the board actually incurred in the performance of their duties, or of their official representatives, or in paying the expenses of members-elect of such boards of education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3315.15, the board hereby appropriates for the purpose of said service fund the amount as set forth herein: **$8,000**.

AND BE IT FINALLY RESOLVED under the provisions of ORC 5705.40, that any unspent unencumbered balance in the service fund at the end of the current fiscal year shall revert to the (general fund) and shall be subject to appropriations for the next fiscal year.

**10. Authorize the Treasurer to Conduct Regular Financial Matters**

**Motion to authorize the Treasurer to conduct regular financial business.**

Motion by Elaine Tornero, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**10.01 Authorize the Treasurer to Conduct Regular Financial Matters (a) REF: 01.10.17**

WHEREAS, R.C. 3313.31 identifies the Treasurer as responsible for the performance of all duties relating to monies, and  
  
WHEREAS, the Board of Education desires that these duties be performed in a timely manner, now therefore,  
  
BE IT RESOLVED, that the Treasurer is hereby authorized to perform the following duties:

|  |  |
| --- | --- |
| A. | Invest the funds of this school district in accordance with the requirements of the Ohio Revised Code and Board Policy. |
| B. | Provide payments to employees for salaries and expenses, and to suppliers for goods and services, within the appropriations established by the Board of Education. |
| C. | Provide payments to contractors in the amount approved by the Board and through the Superintendent of Schools or his designated representative. |
| D. | To perform such other duties as are required or authorized by law. |
| E. | Secure tax settlement advances from the County Auditor when funds are available and payable to the District. |

**11. Authorize the Executive Director of Operations and Services/Business Manager to Enter Into and Execute Contracts**

**Motion to authorize the Executive Director of Operations and Services/Business Manager to enter into and execute contracts.**

Motion by Rob Truex, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**11.01 Authorize the Executive Director of Operations/Services/Business Manager to Enter Into and Execute Contracts (a) REF: 01.10.17**

BE IT RESOLVED, that the Executive Director of Operations and Services/Business Manager hereby be authorized to enter into and execute all contracts necessary in carrying out the business of the District. The Executive Director of Operations and Services/Business Manager is authorized to execute all contracts up to the amount of $25,000.  Contracts beyond $25,000 are subject to Board approval.

**12. Authorize the Superintendent to Hire Staff and Accept Resignations on Behalf of the Board.**

**Motion to authorize the Superintendent to hire staff and accept resignations on behalf of the Board.**

Motion by Elaine Tornero, second by Debbie Dunlap

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**12.01 Authorize the Superintendent to Hire Staff and Accept Resignations on Behalf of the Board. (a) REF: 01.10.17**

BE IT RESOLVED, to approve the motion as follows:

1.  To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

2.  Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

3. To authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

4. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

**13. Appoint Title IX and 504 Coordinator**

**Motion to approve the Director of Human Resources and/or Executive Director of Operations & Services/Business Manager as the Title IX and 504 Coordinator.**

Motion by Rob Truex, second by Debbie Dunlap

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**13.01 Appoint Title IX and 504 (a) REF: 01.10.17**

WHEREAS, it is established policy of the Reynoldsburg City School District that educational activities, employment, programs and services, be offered without regard to race, color, national origin, sex, religion, handicap or age, and  
  
WHEREAS, it is necessary that the Board of Education maintain constant surveillance to ensure that said policy is observed throughout the district, now therefore,  
  
BE IT RESOLVED, to appoint the Director of Human Resources and/or Executive Director of Operations & Services/Business Manager, as the Title IX and 504 Coordinator.

**14. Authorize the Superintendent/Superintendent Designee to Approve Grants**

**Motion to authorize the Superintendent/Superintendent’s designee to enter into and approve grants.**

Motion by Elaine Tornero, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**14.01 Authorize the Superintendent/Superintendent Designee to Approve Grants (a) REF: 01.10.17**

Resolution to authorize the Superintendent and/or Superintendent's designee to represent the district for purposes of federal, state and local grants, which include Title I, Special Education IDEA-B, Title II-A, Title III-LEP, 21st Century, Auxiliary Services, Early Childhood Entitlement, OECN Connectivity, and other grants as deemed appropriate.

**15. Approve Firms to Provide Legal Services**

**Motion to approve Bricker & Eckler, LLP and Onda, LaBuhn, Pepple & Waggoner, LTD as the firms to represent the District in legal matters.**

Motion by Elaine Tornero, second by Neal Whitman

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**15.01 Approve Firms to Provide Legal Services (a) REF: 01.10.17**

BE IT RESOLVED, to approve the following firms to provide legal services on an as needed basis.

1.  Bricker & Eckler, LLP-General Counsel

2.  Onda, LaBuhn, Rankin & Boggs Co., LPA-Board of Revision representation

3.  Pepple & Waggoner, LTD-Certain special education/student services that Bricker & Eckler cannot provide.

**16. Approve Membership in The Ohio School Boards Association**

**Motion to approve membership in the Ohio School Boards Association.**

Motion by Debbie Dunlap, second by Rob Truex

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Rob Truex, Neal Whitman

Nay: Elaine Tornero

**16.01 Approve Membership in the Ohio School Boards Association (a) REF: 01.10.17**

WHEREAS, R.C. 3313.87 entitles a Board of Education to join a school board’s association by a majority vote of its members and grant the authority to appropriate from its general fund an amount sufficient to pay the annual dues within prescribed limits, and  
  
WHEREAS, the experience of past Boards of Education has proved the value of membership into the Ohio School Boards Association for in-service and growth of Board Members, now therefore.  
  
BE IT RESOLVED, that the Treasurer be authorized to continue the membership of the Board of Education in the Ohio School Boards Association.

**17. Adjournment**

**Motion to adjourn.**

Motion by Debbie Dunlap, second by Rob Truex

Final Resolution: Motion Carries

Yea: Joe Begeny, Debbie Dunlap, Elaine Tornero, Rob Truex, Neal Whitman

**17.01 Adjournment (a) REF: 01.10.17**

The meeting was adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Treasurer