**Reynoldsburg City Schools**

**Regular Board Meeting**

**Tuesday, December 15, 2020, 6:30 p.m.**

**Reynoldsburg City Hall Council Chambers**

**1. Opening Items**

The Reynoldsburg City School District Board of Education met in regular session on December 15, 2020. The meeting was held at Reynoldsburg City Hall with CDC guidelines for social distancing in place due to the COVID-19 pandemic. This meeting could also be viewed on live stream on Reynoldsburg City School’s website

**1.01 Call to Order (p) REF: 12.15.20**

Board President Debbie Dunlap called the meeting to order.

**1.02 Roll Call (p) REF: 12.15.20**

The following Board members were present: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**1.03 Pledge of Allegiance (p) REF: 12.15.20**

The Board recited the Pledge of Allegiance.

**2. Approval of Minutes**

**Motion to approve the November 17, 2020 Regular Board Meeting Minutes.**

Motion by Neal Whitman, second by Jeni Quesenberry

Final Resolution: Motion carries.

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**2.01 Approval of the November 17, 2020 Regular Board Meeting Minutes (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the November 17, 2020 Regular Board Meeting Minutes.

**3. Approval of the Agenda**

**Motion to approve the December 15, 2020 Board of Education Meeting Agenda**

Motion by Robert Barga, second by Neal Whitman

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**3.01 Approval of the December 15, 2020 Board of Education Meeting Agenda (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the December 15, 2020 Board Meeting Agenda.

**4. Items from the Board**

**4.01 Board Members spoke on the following. REF: 12.15.20**

Note: Below is a brief highlight of items from Board Members. The podcast on the District website contains the full recording of the board meeting.

Angela Abram

* Wished everyone Season’s Greetings
* Shout-out to the Lady Raiders for being ranked #14 in the nation by ESPN.
* Encouraged everyone to reach out to those who have mental health concerns
* Reminded everyone to be safe

Robert Barga

* Recognized April Darling for being the first recipient of the Mel Clemens Award for the city. This award recognizes people who do volunteer work in the community and the school district.
* Reported on the zoning code changes that will benefit the District.
* Eastland-Fairfield Career & Technical Schools is looking at adding a Firefighting Program to their curriculum.

Jeni Quesenberry

* Wished everyone a Happy Holiday Season – Merry Christmas, Happy Hanukkah, Happy Kwanzaa, and Happy LasPosadas.
* Encouraged everyone to stay safe and practice social distancing.

Neal Whitman

* Said that he appreciates the work of the staff in switching from virtual to hybrid and back to virtual
* Said that everyone wearing masks and staying home will help get us back to school

Debbie Dunlap

* Said it has been a difficult year with many challenges. With the vaccine coming, the light is getting brighter at the end of the tunnel.
* Said that she agrees that students need to be back in the classroom, and all have worked hard at doing what is best for our students. Is amazed at the tenacity and grace of the students, staff, and families that they have shown throughout the pandemic.
* Recognized Angela’s one year anniversary as a member of the board.
* Participated in a panel discussion of the National School Board Association with other districts regarding the financial impact of COVID on the schools
* Accepting applications for the RCS Citizens’ Advisory Committee on Equity and Inclusion. Deadline to apply is Friday, December 18, 2020.
* Said that she enjoys the staff and students’ shout-outs on Facebook, Twitter, and Instagram.
* Congratulated Dr. Brown for earning his PhD through this pandemic

**4.02 Set Date, Time and Location of the January 2021 Organizational Meeting (a) REF: 12.15.20**

**Motion to approve the date, time and location for the Organizational Meeting**

Motion by Debbie Dunlap, second by Neal Whitman

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

BE IT RESOLVED, in accordance with the Superintendent’s recommendation, to hold the annual organizational meeting on January 5, 2021 at 6:30 p.m. at the District Central Office.

**4.03 Appoint a President Pro-Tem for the Organizational Meeting (a) REF: 12.15.20**

The Board may appoint a President Pro-Tem for the Organizational Meeting. to be held on January 5, 2021.

Jeni Quesenberry nominated Debbie Dunlap

Neal Whitman nominated Robert Barga

**Motion to appoint Debbie Dunlap as President Pro-Tem for the Organizational Meeting**

Motion by Jeni Quesenberry, second by Neal Whitman

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

BE IT RESOLVED, in accordance with the Superintendent’s recommendation, to appoint Debbie Dunlap as the President Pro-Tem for the Organization Meeting on January 5, 2021.

**4.04 Committee Reports (i) REF: 12.15.20**

Board members reported on the following committee meetings: (See committee meeting minutes at the end of the Board of Education minutes)

* Buildings and Grounds Committee
* Calendar Committee
* Finance Committee
* Legislative Update
* Outcomes Committee

**5. Items from the Superintendent**

**5.01 Superintendent Spoke on the following: (i) REF: 12.15.20**

* Said that he will appear on Mayor Begeny’s show on 12.16.20 to update the public on school district items
* Thanked the community, staff, and parents for their patience and grace during this pandemic
* Said that the district should be returning to hybrid learning beginning second semester, January 19, 2021.
* Wished everyone Happy Holidays and is looking forward to a much more structured 2021

**6. Recognition of Visitors**

**6.01 Visitors may address the Board at this time. REF: 12.15.20**

There were no visitors at the meeting.

**7. Finance**

**Motion to approve the Finance Section of the Agenda.**

Motion by Jeni Quesenberry, second by Angela Abram

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**7.01 Financial Statements (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the November 30, 2020 Financial Statements.

**7.02 Appropriation Modifications (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the appropriation modification in the amount of $79,876.00 for the Broadband Grant.

**7.03 Transfers (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the attached transfers in the amount of $700,000.00 ($500,000.00-Technology Fund/$200,000.00 PI Fund for bus purchases).

**7.04 Donations (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the following donations:

|  |  |  |  |
| --- | --- | --- | --- |
| **School/Group** | **Amount/Value** | **Donor** | **Purpose** |
| Taylor Road Elementary | $400.00 value  Double Door Shed Free Library | Girl Scout Troop | Student Reading |
| K-8 PTO Groups and HS PBIS Groups | $1,425 to be divided between groups | Reynoldsburg Education Association | Student Incentive |
| Slate Ridge Elementary | $160.00 value starter set | Osmo | Educational iPad Games for Students |
| Encore Academy | $70.00 | The Blackbaud Giving Fund | Student Incentive |
| Hannah Ashton Middle School | $40.00 | The Blackbaud Giving Fund | Student Incentive |

**7.05 After the Fact Transaction (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Treasurer's recommendation, to approve the following after the fact transaction:

| **Vendor** | **PO Date** | **Invoice Date/**  **Date of Service** | **Invoice #** | **Description** | **Amount** |
| --- | --- | --- | --- | --- | --- |
| Powerschool Group | 11/4/2020 | 9/1/2020-8/31/2021 | INV244516 | eCollect Services | $21,596.75 |

**8. Personnel**

**Motion to approve the Personnel Section of the Agenda.**

Motion by Neal Whitman, second by Angela Abram

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**8.01 Administrative Staff (a) REF: 12.15.20**

**EMPLOYMENT (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the employment of the following:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Building** | **Assignment** | **FTE** | **Salary** | **Effective Date** | **Replacing** |
| Brittany Griffin | CO | Human Resources Generalist | 1.0 | $62,000.00      (pro-rated) | 12.16.2020 | Aronle Jones |

**PAYMENT FOR OTHER SERVICES (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following for payment as indicated:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Service Rendered** | **Rate of Pay** | **Fund** | **Effective Date** |
| Derrick Shelton | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Micca Conley | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Tonya Bailey | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Breen Slauter | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Latasha Turner | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Dawn McCloud | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |
| Jamie Johnson | Principal Mentorship | $500.00 Flat | 0010000242100000.133 | Jan - June 2021 |

**8.02 Certified Staff (a) REF: 12.15.20**

**RETIREMENT (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the retirement of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Building** | **Assignment** | **Effective Date** |
| Kathryn Hoover | Encore | English Teacher | 12.31.2020 |

**EMPLOYMENT - LONG TERM SUBSTITUTES (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following as a long term substitute teacher:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Building** | **FTE** | **Level** | **Salary** | **Effective Date** | **Funding Source** |
| Janice Holmes | WRJH | 1.0 | BS/0 | $43,922.00    (pro-rated) | 11.16.2020 | General |

**MATERNITY/PATERNITY LEAVE (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the maternity/paternity leave of the following:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Building** | **EDC** | **Option** | **RTW** |
| Rebecca Dwamena | FRES | 03.02.2021 | D.3c | 04.20.2021 |
| Alexandra Smith | 9X | 03.21.2021 | D.3b | 08.01.2021 |
| Jaslyn Leech | RHES | 03.26.2021 | D.3b | 08.01.2021 |

**PAYMENT FOR OTHER SERVICES (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following for payment as indicated:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Building** | **Service Rendered** | **Rate of Pay** | **Fund** | **Effective Date** |
| Cynthia Meisel | SUME | Teacher Lead | $1250.00 Flat | 0010019221801900.113 | 20/21 SY |
| Cynthia Meisel | SUME | PS Lead | $500.00 Flat | 0010019242101900.113 | 20/21 SY |
| Lynne Kluding | SUME | Testing Coordinator | $500.00 Flat | 0010019242101900.113 | 20/21 SY |
| Lynne Kluding | SUME | Teacher Lead | $1250.00 Flat | 0010019221801900.113 | 20/21 SY |
| Tara Rahm | HAMS | Teacher Lead | $1250.00 Flat | 0010003221800300.113 | 20/21 SY |
| Angela Griffin | HAMS | Assist Principal In Lieu of Assistant Principal | $20 Per Hour | 0010000242100000.133 | 20/21 SY |

**8.03 Classified Staff (a) REF: 12.15.20**

**RETIREMENT (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the retirement of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Building** | **Assignment** | **Effective Date** |
| Noreen Taylor | WRJH | Head Custodian | 02.26.2021 |

**RESIGNATIONS (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the resignation of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Building** | **Assignment** | **Effective Date** |
| Sheryl Cashin | Summit Campus | 3.5 Hour Cook | 09.07.2020 |
| Patricia Shivener | HAMS | Building Secretary | 12.18.2020 |

**TERMINATION OF EMPLOYMENT (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation and the attached resolution, to approve the employment termination of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Building** | **Assignment** | **Effective Date:** |
| Charles Stevens | Summit Campus | Head Custodian | 11.30.2020 |
| Kristin Lambert | HS2 | Paraprofessional | 11.30.2020 |

**EMPLOYMENT - TRANSFERS (a)**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following employment transfer:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **From Building** | **To Building** | **From Assignment** | **To Assignment** | **Effective Date** | **Replacing** | **Fund** |
| Anita Drumm | HMES | Summit  HS | 6 Hr Head  Cook | 6 Hr Cook | 01.04.2021 | Lynne Neike | General |

**8.04 Resolution For Full Payment to Classified Staff (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following resolution.

**Resolution for Payment of Regular Wages to Classified Employees**

*WHEREAS, Governor Mike DeWine declared a state of emergency in Ohio through Executive Order 2020-01D due to the COVID-19 pandemic; and*

*WHEREAS, COVID-19 cases continue to persist in Ohio and in the Reynoldsburg City School District jurisdiction despite the efforts of its citizens to counteract and prevent that spread, creating concerns for the safety of students and staff in the Reynoldsburg City School District; and*

*WHEREAS, at the beginning of the 20-21 school year, the Superintendent announced the District’s plan to start school in the remote learning model, due to concern about COVID-19 spread and/or exposure; and*

*WHEREAS, continuing pandemic conditions necessitated, and may continue to necessitate, expanded scope and additional periods of remote student instruction during the 2020-21 school year; and*

*WHEREAS, certain classified employees, including aides, para-professionals, secretaries, custodians, maintenance, food service and transportation employees, who would otherwise be working their regular full-time assignments are being assigned alternate duties when feasible while students of the District are receiving remote instruction and those alternate duties do not always fill those employees’ regularly-contracted hours; and*

*WHEREAS, salary notices have been issued to classified employees for their 10-month, 11-month, or 12-month contract years for the 2020-21 school year prior to the school year; and*

*WHEREAS, classified employees remain available to work their regularly-contracted hours to advance the District’s educational mission, and must report to work when required to do so.*

*NOW, THEREFORE, BE IT RESOLVED THAT it is in the District’s best interests to retain in its employment regularly-contracted staff during this limited period of time when students are being instructed remotely and to pay them their regular contracted wages in order to maintain the stability of the workforce and to have a full workforce ready to work when the District is able to return to in-person instruction; and*

*BE IT FURTHER RESOLVED THAT, in accordance with the individual contracted days and hours of classified employees pursuant to the individual employment contracts, salary notices and/or collective bargaining agreement between the Board and union, the Board authorizes the Treasurer to continue the compensation and benefits of the affected individuals; and*

*BE IT FURTHER RESOLVED THAT this Resolution shall be in full force and effect during the 2020-21 school year, unless further action is taken by the Board, and shall supersede and replace any prior resolution or act of this Board of Education that may be inconsistent with or duplicative of the provisions of this Resolution.*

**8.05 Reduction In-Force - Classified Staff (a) REF: 12.15.20**

**Resolution to Implement a Reduction in Force of Administrative Personnel**

*WHEREAS, pursuant to R.C. 124.321 and the RSSA Agreement, the Board is authorized to implement a reduction in force for, among other reasons, lack of work; and*

*WHEREAS, on December 10, 2020, the RSSA was provided with verbal and written notice of the Superintendent’s intention to recommend to the Board that it suspend the employment contracts of approximately sixteen (16) cooks pursuant to a reduction in force because of a lack of work; and*

*WHEREAS, the Board wishes to implement a reduction in force in the classification of cooks because of a lack of work.*

*BE IT THEREFORE RESOLVED as follows:*

*The Board accepts the Superintendent’s recommendations, approves the same and directs that the following cooks shall be laid off and have their employment contracts suspended effective January 9, 2020:*

*Rozana S. Vargo*

*Crystal G. Wheeler*

*Heather L. Fry*

*Amani A. Abdalla*

*Nichole L. Kulka*

*Karen Thomas*

*Jill E. Hayes*

*Melinda Coleman*

*Krissi Carter*

*Julia Kauffman*

*Charles Roddy*

*Erin Blue*

*Shayla Jones*

*Jill Hartsell*

*Jill Radney*

*BE IT FURTHER RESOLVED, that the Treasurer is directed to provide notification of this action to the affected employees.*

**9. Curriculum & Programs**

**Motion to approve the Addendum to Reynoldsburg K-12 Handbooks.**

Motion by Jeni Quesenberry, second by Robert Barga

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**9.01 Addendum to Reynoldsburg K-12 Handbooks (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the following addendum to the Reynoldsburg K-12 Handbooks regarding Report Card Distribution.

**Addendum to K-12 Handbooks Regarding Report Card Language**

*Due to recent technology enhancements, schools reserve the right to issue grade cards electronically. Parents will be notified when this will occur and will also be given the opportunity to request support for access at the building level.*

*There was discussion concerning families who do not have technology accessibility. A notice will be sent to families informing them of the new grade card distribution. Families without computer access may call their child’s school and ask for a copy of their child’s grade card. January’s grade card will be sent electronically.*

**10. Policies**

**Motion to approve the Policies Section of the Agenda.**

Motion by Neal Whitman, second by Jeni Quesenberry

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga (conditionally), Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**10.01 2021-2022 School Calendar (a) REF: 12.15.20**

BE IT RESOLVED, in accordance with the Superintendent’s recommendation, to approve the 2021-2022 School Calendar as presented.

**11. Business & Operations**

**Motion to approve the Business & Operations Section of the Agenda. (a) REF: 12.05.20**

Motion by Neal Whitman, second by Angela Abram

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**11.01 Shared Services Agreement Between Reynoldsburg City Schools and Hilliard City Schools**

BE IT RESOLVED, in accordance with the Superintendent's recommendation, to approve the shared services agreement between Reynoldsburg City School District and Hilliard City School District for the remainder of the 2020-2021 school year.

**12. Adjournment**

**12.01 Motion to Adjourn**

Motion by Jeni Quesenberry, second by Angela Abram

Final Resolution: Motion carries

Yea: Angela Abram, Robert Barga, Jeni Quesenberry, Neal Whitman, Debbie Dunlap

**12.01 Motion to Adjourn (a) REF: 12.15.20**

The meeting was adjourned at 8:05 p.m.

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President

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Treasurer

**Committee Meeting Minutes**

**Buildings & Grounds Minutes**

December 1, 2020

Members in Attendance: Deborah Dunlap, Angela Abram, Chris Reed

* Storage Barn
  + Cost & location
  + Current off-site storage cost
* Hannah J. Ashton Issues
  + New adjusted renovation cost over $15M
    - Further roof and façade damage
    - Windows, interior walls, water damage
    - Dated plumbing, electrical and fire systems
  + Presented a small number of pictures from the hundreds recently taken to archive issues
* Recommendation & Next Steps
* Other Items from the Committee
  + PPE Supply
  + PPE for Special Education

**Calendar Committee Minutes**

December 3, 2020

Members in Attendance: Jocelyn Cosgrave, Jeni Quesenberry, Angela Abram, Melvin Brown, Kim Cooper, Garla Brown, Breen Slauter, David Baker, Micca Conley, Mary Ellen Weeks, Scott Brewer, Ashley Ferguson, Colleen Oconnell, Lauren Christman, Jasiamen Hampton, Valerie Wunder

The committee discussed and finalized a draft of the 2021-2022 school calendar.

**Finance Committee Minutes**

December 8, 2020

Members in Attendance: Debbie Dunlap, Robert Barga, Melvin Brown, Tammy Miller

1. School District Territory Transfer
   * Chris Williams with Pepple & Waggoner gave an overview of the process to transfer territory between school districts.
   * Reynoldsburg Mayor Joe Begeny gave an update of the City’s annexation plans.

**Outcomes Committee Minutes**

December 9, 2020

Members in Attendance: Melvin Brown, Jocelyn Cosgrave, David Baker, Angela Abram, Jeni Quesenberry, Valerie Wunder, Jaime Scott

* High School redesign plan
  + The priorities of the High School Redesign Plan
  + Priorities based on Feedback from Principals
  + Current Barriers to staff
  + Current Pathways
* Phase 1 of the High School Redesign Plan: 2020-2021
  + Move all pre-school programs to the existing CSCC space at Livingston Campus
  + Pathways shifts and location use