

# Reynoldsburg City Schools

## Community Use of School Facilities Fee Schedule

- A Security Deposit of 50% of the total cost of the rental is due at the time of reservation confirmation
- Events that require custodian coverage may be charged for an additional 2 hours of coverage beyond the scheduled time for event setup and cleanup
- Groups that use school facilities must possess liability insurance and produce a certificate of insurance naming Reynoldsburg City Schools as additional insured
- All individuals, groups, and organizations that are not covered by school insurance shall sign the waiver of liability or indemnification agreement
- All groups using school facilities are responsible to the district for all damages to school property that results from their use

Facility	Hourly Rate	Additional Information
Cafeteria	\$75 per hour	
Kitchen & Cafe*	\$125 per hour	*Requires Kitchen staff member present
Classroom	\$35 per hour	
Elem Gym **	\$50 per hour	
MS/JH Gym **	\$75 per hour	
Media Center	\$50 per hour	
Performing Arts Center*	\$600 for the first 2 hours and \$150 per additional hour	*Requires a 2 hour minimum rental and PAC staff member present at additional cost

\*Rental of the Kitchen, Performing Arts Center, and Field House require a designated staff member be present and will result in an additional staff fee

\*Staff fee coverage rates are as follows: Custodian - \$40 per hour, Cafeteria - \$25 per hour, PAC Auditorium Manager - \$30 per hour

\*\* High School and/or Field House- Contact Athletic Office or Business Office

\*\* Outdoor Facilities are NOT Rented without special permission from the Business Office