

Summit Elementary
8591 Summit Road
Reynoldsburg, OH 43068
Phone: 614-501-5530

Sample: Powerschool Parent Portal Letter

10/29/20

[REDACTED]

Welcome to PowerSchool! PowerSchool promotes interactive dialogue between parents, students, and teachers. Parents can log on, at their convenience, to access secure student information, including current classes, real-time attendance reports, updated test grades, homework, and other detailed assignment grades. Parents will also be able to access forms to update your student's contact and health information.

Here's how to get started!

PARENT OR GUARDIAN'S LOG-ON INSTRUCTIONS:

1. Open the internet browser on your computer.
2. Type www.reyn.org into the address bar and find the For Parents button at the top center of the page.
3. Click on the PowerSchool link at the left. Then you will find the link to the PowerSchool Parent/Student Portal on the right side of this frame. Click it.
4. In the new window click the tab that says 'Create Account.'
5. Create your account by completing the requested information. Then, 'Link your students to your Account' by providing the parent Access ID and Access Password provided below. Click Enter.
(PLEASE NOTE: There will be an individualized Access ID number and Access Password assigned to you for each child.)

Access ID: [REDACTED]
Access Password: [REDACTED]

LOG-ON INSTRUCTIONS:

1. Open the internet browser on your computer.
2. Type www.reyn.org into the address bar and find the For Students button at the top right of the page.
3. Click on the PowerSchool link at the left. You will find the link to the PowerSchool Parent/Student Portal on the right side of this frame. Click it.
5. Using the Student User Name and Password provided below, complete the 'Login' box. Click the blue 'Submit' button.

[REDACTED] User Name: [REDACTED]
[REDACTED] Password: [REDACTED]

ADDITIONAL INFORMATION:

- The Grades and Attendance tab will allow you to check assignments and scores by clicking on the blue percentage across from a class;
- Clicking on a blue link on any screen will reveal additional details;
- To e-mail the teacher a question or concern, please click the blue teacher's name link;
- The Teacher Comments tab is used to access current teacher comments for [REDACTED];
- The School Bulletin tab may have current announcements for your school;
- You, or [REDACTED], may track academic progress from any location that has internet access!

If you have any questions regarding the use of PowerSchool Parent Portal, please contact the school office 614-501-5530.

CHROMEBOOK LOGIN INFORMATION:

[REDACTED] User Name: [REDACTED]
[REDACTED] Password: [REDACTED]